



**Institute of Food Technologists
Rules and Regulations Governing the Awards Program**

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SECTION I. AWARDS PROGRAM POLICY

The IFT Board of Directors has the authority and responsibility for the administration of Institute awards. Following are the rules and regulations governing the administration of awards.

All IFT awards must meet these conditions:

1. All awards are honorary.
2. The field recognized by the award must be broad and important so that qualified candidates are continually nominated in sufficient numbers.
3. New Achievement Awards must be unique, distinctive and not duplicate existing IFT Awards.
4. New Achievement Awards must be endowed to generate sufficient income that would enable the following items to be funded in perpetuity: (1) stipend equal to IFT's existing minimum award, (2) cost of memento, and (3) administration expense. The amount necessary to endow such awards is calculated as follows:
 - a. Stipend (currently \$3,000)
 - b. Memento (varies, but \$300 to be used as minimum)
 - c. Administration expense (10% of a+b)
 - d. Amount necessary to endow: (a+b+c) divided by the current interest rate. For the example below, .04 will be used as interest rate.)

Using the above numbers, \$90,750 would be necessary to establish an award. The full amount (\$90,750) must be in the fund at the time the endowment fund is established. The endowment fund must be established by July 1 prior to the first award year.

5. The Board of Directors approves or disapproves all policies including new awards, rule changes, and regulation changes of award juries.
6. To be eligible to receive an IFT Achievement Award, a nominee must not have received another IFT Achievement Award within the previous three years. This restriction does not apply to being elected an IFT Fellow, receipt of the Marcel Loncin Research Prize or to Achievement Award winners with multiple recipients (i.e. commercialization teams) in the same year. A person is eligible to receive the Marcel Loncin Research Prize even if having received an IFT Achievement Award or been elected an IFT Fellow within the previous three years.
7. An individual is not allowed to receive the same award or prize more than once.
8. Any non-student IFT member can make a nomination with four exceptions. (1) Nominations or letters may not come from a juror serving on the same jury. (2) A person cannot self-nominate. (3) A person may nominate their own company for the Industrial Achievement Award. (4) Student members can nominate for the Cruess Award.
9. No award is made when there is no suitably qualified candidate.
10. The Executive Vice President seeks nominations in the September issue of *FOOD TECHNOLOGY*.
11. Public announcement of Award recipients will occur after the Board of Directors review of jury results. All awards are given at the Annual Meeting.
12. Preparation and distribution of news releases on award recipients is the responsibility of the Executive Vice President. Releases go in the first available issue of *FOOD TECHNOLOGY* after public announcement. Releases go to commercial news media including the hometown media of award recipients and other media that the recipient requests.

SECTION II. THE AWARDS

1. BABCOCK- HART AWARD

SPONSOR: International Life Sciences Institute North America and the Institute of Food Technologists.

AWARD: \$3,000 (furnished by ILSI North America) and a plaque (furnished by IFT).

PURPOSE: To honor an IFT member who has attained distinction by contributions to food technology which have resulted in improved public health through nutrition or more nutritious food.

ELIGIBILITY: The jury, in selecting a recipient, must be aware that the ILSI North America is making similar awards to the American Institute of Nutrition, American Dietetics Association, and the American Medical Association. The nominee must have made practical technological contributions resulting in improved public health, as distinguished from contributions to clinical nutrition or purely scientific research, unless it has led directly to technological developments. The technological contributions, or the technological development resulting from scientific research, must be in actual, large-scale production leading to better consumer nutrition. It is conceived that such contribution could be made in the field of food production, food processing, or food packaging, storage and distribution.

An example of a contribution in processing might be the development of equipment that would process food in a way to conserve nutrients or prevent wastage; another might be the development of a process which would inhibit or prevent bacterial spoilage, oxidation, desiccation, or enzymatic deterioration of food, providing such contribution eventually influences the nutritive well-being of the consumer.

An example of a contribution in food production might be genetic studies to develop improved strains of cereal, fruits, or vegetables which would provide greater yield or increased nutritive content; another might be studies on animal nutrition which improve efficiency of production, or studies on animal diseases which result in decreased losses. Contributions could also be made in packaging, storage, or distribution conditions which would eventually affect nutritive value.

NOMINATION STATEMENT: Must not be more than four typed pages. Curriculum vitae or lists of publications and patents are not acceptable.

2. STEPHEN S. CHANG AWARD FOR LIPID OR FLAVOR SCIENCE (Give out in even years)

SPONSOR: Stephen S. Chang Endowment Trust Fund supported by the Taiwan Food Industries

AWARD: \$3,000 and a Steuben crystal sculpture

PURPOSE: To honor an IFT-member food scientist or technologist who has made significant contributions to lipid or flavor science.

ELIGIBILITY: The contributions can be on any aspect of lipid or flavor science, ranging from basic chemistry to applied technology, but must have had some impact on commercial operations. The award applies to all disciplines involved in lipid or flavor science. For example, the nominee: (1) studies the basic chemistry and mechanism of autoxidation of lipids and the knowledge is used by one or more companies to improve the stability of their products; (2) publishes papers concerning the chemistry and processes for the removal, from fats and oils, of impurities which might be harmful to health, and the knowledge is used by one or more companies to improve the wholesomeness of their products; (3) studies basic chemistry and the process of deep-fat frying, and this information is used by one or more companies to improve their deep-fat fried foods; (4) significantly contributes to the understanding of the chemical synthetic or biosynthetic process for the optimization of production of new, or nature-alike, flavor chemicals; (5) identifies the chemical profiles of potential flavor sources and pinpoints the importance of key flavor chemicals by correlating them with physiological flavor response; or (6) makes significant advances in the development of analytical methodology in flavor chemistry.

NOMINATION STATEMENT: Must not be more than four typed pages. Curriculum vitae or lists of publications and patents are not acceptable.

3. WILLIAM V. CRUESS AWARD FOR EXCELLENCE IN TEACHING

SPONSOR: Institute of Food Technologists and the Northern California Section of IFT.

AWARD: This award, originated by the Northern California Section of IFT, consists of a bronze medal (furnished by the section) and an honorarium of \$3,000 (furnished by IFT).

PURPOSE: To honor an IFT member who has achieved excellence in teaching food science and technology.

ELIGIBILITY: Any IFT member who has at least five years experience in university teaching in a department offering a bachelor's degree in food science, food technology, or the equivalent is eligible. The courses of instruction taught by the nominee shall have dealt directly with some aspect of food science or food technology (e.g. introduction to food science and technology, food biochemistry, food chemistry, food microbiology, food engineering, quality control, and sensory evaluation). These courses may be at the undergraduate or graduate level.

The jury will recognize that the award is inherently difficult to administer because of the problem of securing adequate documentation of outstanding teaching performance.

Primary documentation regarding the quality of teaching by the candidate shall consist of letters signed by individual students or groups of students who have

taken a course or courses taught by the nominee. Letters from academic colleagues and administrators may also be used as supportive evidence, but not as primary evidence, of superior teaching performance.

Factors to be used in evaluating candidates for this award will include the following: (1) mastery of subject matter; (2) ability to communicate effectively the principles and practices of food processing and preservation; (3) enthusiasm for the field of food science and technology as a profession (4) ability to stimulate students to select a professional career in food science and technology; and (5) ability to counsel effectively.

NOMINATION STATEMENT: Is not required, but if provided, must not be more than one typed page. The required nomination material is no more than five (one-page) letters signed by students, former students or groups of students who have taken courses taught by the nominee. Although not required, two (one-page) letters from professional colleagues and administrators may be submitted but will not be used as primary evidence.

4. CARL R. FELLERS AWARD

SPONSOR: Institute of Food Technologists and Phi Tau Sigma Honorary Society.

AWARD: A plaque (furnished by IFT) and an honorarium of \$3,000 (furnished by Phi Tau Sigma).

PURPOSE: To honor a member of IFT and Phi Tau Sigma who has brought honor and recognition to the profession of food science and technology through a distinguished career in that profession displaying exemplary leadership, service and communication skills that enhance the effectiveness of all food scientists in serving society.

ELIGIBILITY: Nominee must have been a Professional Member of IFT for at least fifteen years before the nomination deadline of December 1. Nominees who are not members of Phi Tau Sigma shall be simultaneously elected to Phi Tau Sigma membership by that organization upon selection as recipient of the Carl R. Fellers Award.

In considering the further qualifications of nominees, priority shall be given to a record of achievement in communicating to the profession, to governmental and international agencies and/or to the public scientific information relative to the quality, wholesomeness, safety, nutritive value and other aspects of food and the food supply; in bringing individuals into the profession; and/or in propagating knowledge of the importance of the profession to the public, governmental agencies, and scientific and academic communities.

NOMINATION STATEMENT: Must not be more than four typed pages. Curriculum vitae or lists of publications and patents are not acceptable.

5. FOOD TECHNOLOGY INDUSTRIAL ACHIEVEMENT AWARD

SPONSOR: Institute of Food Technologists

AWARD: Plaque(s) to the company and/or collaborating organization.

PURPOSE: To honor a company or organization for an outstanding development which represents a significant advance in the application of food science and technology to food production.

ELIGIBILITY: The development must have been successfully applied in actual commercial operation at least six months but no more than seven years before December 1 of the year in which the nomination is submitted.

NOMINATION STATEMENT: The nomination should describe, as much as possible, the development itself and its public health, scientific, technological and economic importance, and must not be more than four typed pages. To assist in judging the nomination, you may include 10 copies of each of the following; reprints describing the product or process, samples of the product, video tape not to exceed five minutes. Reprints should be limited to a maximum of four different articles, or a total of 20 pages.

6. INDUSTRIAL SCIENTIST AWARD

SPONSOR: Institute of Food Technologists

AWARD: \$3,000 and a plaque. If a team wins the award, each member of the team will receive a plaque and an equal share of the \$3,000.

PURPOSE: To honor an IFT-member industrial scientist or team of industrial scientist(s) who have made a major technical contribution to the advancement of the food industry.

ELIGIBILITY: All team members must be IFT Members. Team nominations should identify those persons primarily responsible for the achievement. Team size is limited to a maximum of 5 persons.

The nominee(s) must have made one or more major technical contributions to the advancement of the food industry while a member of an industrial food organization. The nominees' contribution must have had a significant, measurable impact in areas such as production; development of new products, processes, or packaging systems; improvement of food safety and nutrition, etc. Food research in industry is generally a team approach, making it difficult to assign credit for an outstanding technical accomplishment to one person or a small group. Nevertheless, the nomination should identify the person(s) most responsible for making the project(s) a success. Part of this success is the direct benefit of the scientists' contribution to consumers and to the profession of food science and technology.

NOMINATION STATEMENT: Must not be more than four typed pages. Team nominations should identify the role of each team member in the accomplishment. Once a nomination is submitted, no additional team members may be added. Curriculum vitae or lists of publications and patents are not acceptable.

7. BOR S. LUH INTERNATIONAL AWARD

SPONSOR: The Bor S. Luh Endowment Fund of Feeding Tomorrow

AWARD: \$3,000 and a plaque

PURPOSE: To honor an IFT member or an institution whose outstanding efforts resulted in one or more of the following: (1) international exchange of ideas in the field of food technology; (2) better international understanding in the field of food technology; and/or (3) practical successful transfer of food technology to an economically depressed area in a developing or developed nation.

ELIGIBILITY: A balance between technology transfer and international exchange of ideas is desirable. International exchange of ideas may be defined as one-on-one interactions, including sustained consulting or advising in several countries. This may include educating and training students, researchers, plant workers, and others who return to foreign lands. Better international understanding may be defined as continued interaction through international seminars, symposia, or working groups. Organizing responsibility is an important component. Technology transfer is a hands-on operation involving successful one-to-one transfer of food technology from those who have the knowledge to those who need and use it.

The result must be a new, commercially viable process, packaging system, post-harvest preservation system, or other application of food science and technology of direct benefit to the local economy. Although such work could start with joint assessment of the need and potential market, and involve training in the donor's laboratories or pilot plant, emphasis is on on-site training and development of sufficient duration (probably at least six months) so the process continues to function and benefit consumers long after the donor has returned home.

NOMINATION STATEMENT: Must not be more than four typed pages. Curriculum vitae or lists of publications and patents are not acceptable.

8. MARCEL LONCIN RESEARCH PRIZE

SPONSOR: The Lomi Foundation Endowment Fund of Feeding Tomorrow

AWARD: \$50,000 paid in two annual installments and a plaque

PURPOSE: The prize, given every other year, was first awarded in 1994. To honor and provide research funding for an IFT-member or nonmember scientist or engineer conducting basic chemistry/physics/engineering research applied to food processing and improvement of food quality. Prize money is to be used by the recipient in directing and carrying out a proposed research project, and to allow a successful scientist to help a young scientist(s) to also become successful.

ELIGIBILITY: The application must be submitted by an individual eligible to carry out the research; i.e., it is not to be a joint research proposal or a laboratory-manager proposal, although cooperative research is encouraged. The applicant may be from academia, industry, or government and the organization must verify on the application that it will agree to allow the applicant to work on the proposed research.

SPECIAL REQUIREMENTS: The application should consist of a 5-page grant proposal and a one-page biographical sketch. The proposal should include an introduction with specific objectives, a short critical review of the literature, and a description of the proposed methods. The research proposal must show potential cross-fertilization and cooperation among academia, the food industry, and government organizations where possible. A purely analytical chemistry proposal will not qualify.

The announcement of the recipient of the prize will be made during the IFT Annual Meeting. At the Annual Meeting a year later, the recipient will make an oral, informal progress report at a breakfast/luncheon meeting attended by the confidential research jury and others as deemed appropriate.

The second year after winning the prize, the recipient must (1) review the results of his/her study at a breakfast/luncheon meeting attended by the confidential research jury and others as deemed appropriate and (2) make an oral presentation of the results of the study as part of the technical program at the Annual Meeting. The recipient must submit an abstract for oral presentation and must make the presentation in person. If appropriate, a Division may sponsor the recipient as a plenary speaker for one of the technical sessions or symposia.

RESTRICTIONS: The prize proceeds may not be used exclusively and specifically for purchase of new equipment. Also, the prize money cannot be used for salary for the prize recipient but can be used in part for salary of support personnel or graduate students as long as their work is directly related to the research proposal. Only 10% of the prize may be used for travel expenses and then only for travel to the IFT Annual Meeting. The recipient must agree not to charge any overhead expenses against prize money.

9. BERNARD L. OSER FOOD INGREDIENT SAFETY AWARD (Given out in even years)

SPONSOR: The Bernard L. Oser Endowment Fund of Feeding Tomorrow

AWARD: \$3,000 honorarium and a plaque

PURPOSE: To honor an IFT member for his or her contribution to the scientific knowledge of food ingredient safety or leadership in establishing principles for food ingredient safety evaluation or regulation.

ELIGIBILITY: The nominee must have been a professional in the area of food additive or GRAS ingredient safety in an academic, industrial, and/or government setting for at least 10 years. The area of professional involvement for this award can include toxicological research, analytical research, safety/regulatory involvement, and associated scientific work in support of food additive and GRAS ingredient safety evaluation and policy development. Publications and examples of leadership qualities in the area of safety evaluation will be the criteria for final selection.

NOMINATION STATEMENT: Must not be more than four typed pages. Attach a numbered list of nominee's publications, and, to save space, refer to them in the nomination statement using these numbers.

10. SAMUEL CATE PRESCOTT AWARD FOR RESEARCH

SPONSOR: Institute of Food Technologists.

AWARD: \$3,000 and a plaque.

PURPOSE: To honor an IFT member who has shown outstanding ability in research in some area of food science and technology.

ELIGIBILITY: The nominee must, by July 1 of the year of the presentation, (a) be younger than 36 years of age, or (b) have received his or her highest degree within the previous 10 years. Special attention is given to contributions in methodology, competence shown, and effects of the research on advances in food science.

NOMINATION STATEMENT: Must not be more than four typed pages. Complete numbered list of publications and patents should be attached with the reference numbers used in the nominating statement.

11. RESEARCH AND DEVELOPMENT AWARD

SPONSOR: Institute of Food Technologists.

AWARD: \$3,000 and a plaque. If a team wins the award, each member of the team will receive a plaque and an equal share of the \$3,000.

PURPOSE: To honor an IFT member or team of members who have made a recent, significant research and development contribution to the understanding of

food science, food technology, or nutrition.

ELIGIBILITY: All team members must be IFT Members. Team nominations should identify those persons primarily responsible for the achievement. Team size is limited to a maximum of 5 persons.

The nominee(s) must be primarily responsible for an achievement within the past five years, in a research and development program. The achievement must significantly advance the discipline of food science, food technology, or nutrition. The contribution may be basic or applied in nature, and must advance science or improve the human condition. The nominee(s) may have worked in any field (including academic, industrial, government, consulting, self-employment or other endeavors).

NOMINATION STATEMENT: Must not be more than four typed pages. Team nominations should identify the role of each team member in the accomplishment. Once a nomination is submitted, no additional team members may be added. Do not include a curriculum vitae or lists of publications, but cite relevant papers, patents or articles that show the significance of the work.

12. MYRON SOLBERG AWARD (Given out in odd years)

SPONSOR: The Myron Solberg Endowment Fund of Feeding Tomorrow

AWARD: \$3,000 and a plaque.

PURPOSE: To honor an IFT member for providing leadership in the establishment and successful development and continuation of industry/government/academia cooperative organization.

ELIGIBILITY: The nominee must have demonstrated world-class excellence in food science and leadership abilities leading to the successful development and/or sustenance of a cooperative organization consisting of two or more of the following: industry/government/academia.

NOMINATION STATEMENT: Must not be more than four typed pages. Do not include a curriculum vitae or lists of publications, but cite relevant supporting material such as patents, news or magazine articles, or publications as appropriate.

13. ELIZABETH FLEMING STIER AWARD (Given out in odd years)

SPONSOR: Institute of Food Technologists and the New York Section of IFT

AWARD: This award, originated by the New York Section of IFT, consists of a plaque (furnished by IFT) and an honorarium of \$3,000 (furnished by the Section).

PURPOSE: To honor an IFT member for pursuit of humanitarian ideals and unselfish dedication that has resulted in significant contributions to the well-being of the food industry, academia, students, or the general public.

ELIGIBILITY: The nominee must have been an IFT member for the past 10 years and active in IFT at both the Section and National levels. In instances where there is no IFT Section level, activity in other food industry related organizations may be considered. The nominee must not have received any other IFT Achievement Award but may have been elected an IFT Fellow.

The nominee must have made measurable contributions to the well-being of the food industry, academia, students in food science or closely related disciplines, and/or the general public. Such contributions must have demonstrated compassion and unselfish caring for the world and its people, measured not necessarily in terms of published papers or grants received but rather in terms of the number of lives enhanced by contact with the nominee or by the achievements of individuals as a result of such contact.

Examples include but are not limited to outstanding activities in (1) academic advising or mentoring, (2) service to IFT or the industry, institutions, governments, or publics it serves, or (3) service to groups, or individuals in need (such as work in hunger programs or in the delivery of education to persons without other means of acquiring it).

NOMINATION STATEMENT: Must not be more than four typed pages. Curriculum vitae or lists of publications and patents are not acceptable.

14. CALVERT L. WILLEY DISTINGUISHED SERVICE AWARD

SPONSOR: Institute of Food Technologists

AWARD: \$3,000 and a plaque

PURPOSE: To honor an individual who has provided continuing, meritorious and imaginative service to IFT. The award was first presented to Calvert L. Willey, then Executive Director of IFT, in 1987 and initiated on the 50th Anniversary of IFT in 1989.

ELIGIBILITY: The nominee must have been a Professional Members of IFT for 15 years or more, or a Member of IFT for 25 years or more or on the IFT staff for 25 years or more. The nominee must not have received any other IFT Achievement Award. This does not include an IFT Fellow, or the Marcel Loncin Research Prize.

The primary consideration is continuing service to the Institute, rather than specific contributions to research, education, or development. Qualification is based on dedication, unique service, and supreme effort on behalf of IFT.

NOMINATION STATEMENT: Must not be more than four typed pages. Curriculum vitae or lists of publications and patents are not acceptable.

15. SENSORY AND CONSUMER SCIENCES ACHIEVEMENT AWARD

SPONSOR: Sensory and Consumer Sciences Division Fund of Feeding Tomorrow

AWARD: \$3,000 and a plaque

PURPOSE: To recognize excellence within the sensory and consumer sciences field.

ELIGIBILITY: The award applies to all disciplines within the field of sensory and consumer sciences. Nominees have advanced the profession and have brought honor and recognition to it by demonstrating leadership and dedication through a distinguished career. In considering the further qualifications of nominees, priority shall be given to a record of achievement which has transformational and measurable impact within the food industry.

NOMINATION STATEMENT: Must not be more than four typed pages. Curriculum vitae or lists of publications and patents are not acceptable.

16. GILBERT A. LEVEILLE AWARD AND LECTURESHIP

SPONSOR: Institute of Food Technologists and American Society for Nutrition (ASN)

AWARD: \$3,000 and a plaque

PURPOSE: Recognizes outstanding research and/or public service at the interface between the disciplines of nutrition and food science, over a period of five years or more, which has contributed to improved health and well-being.

The lecture will be delivered each year, with the venue alternating between the IFT (even years) and ASN (odd years) annual meetings. It is recommended that the lecture should not exceed 45 minutes in length, in order to create continuity with the rest of the scientific program. Individuals are limited to receiving the award once (either from ASN or IFT).

ELIGIBILITY: Candidates for awards need not be members of the ASN or IFT. An individual who has received one ASN award is not eligible to receive another award unless it is for accomplishments not covered by the first award.

NOMINATION STATEMENT:

For even years when IFT administers the award: IFT Nomination Form plus a nomination statement that must not be more than four typed pages. Curriculum vitae or lists of publications and patents are not acceptable.

For odd years when ASN administers the award: A brief curriculum vitae for each nominee, including a list of the nominee's publications in refereed journals, is required. No seconding letters will be accepted. All material for a nomination must be submitted electronically and be accompanied by one hard copy original. Incomplete nominations will not be considered. **The deadline for receipt of nominations in ODD YEARS only is September 1, 2010** at the ASN Secretariat, Suite L-5100, 9650 Rockville Pike, Bethesda MD 20814.

17. NICHOLAS APPERT AWARD

SPONSOR: Institute of Food Technologists and the Chicago Section of IFT.

AWARD: This award, originated by the Chicago Section of IFT, consists of a Bronze Medal (furnished by the Section) and an honorarium of \$5,000 (furnished by IFT).

PURPOSE: To honor an IFT member or nonmember for preeminence in and contributions to the field of food technology.

ELIGIBILITY: The nominee must have made consistent-and essentially lifetime-contributions to food science and technology. Factors of personality or achievement outside the field of food technology cannot be considered.

NOMINATION STATEMENT: Must not be more than four typed pages. Curriculum vitae or lists of publications and patents are not acceptable.

18. IFT FELLOW

SPONSOR: Institute of Food Technologists

AWARD: Each person elected receives a plaque and pin from IFT.

PURPOSE: To honor an IFT Professional Member for unusual and meritorious contributions to the profession of food science and technology.

ELIGIBILITY: Election as an IFT Fellow is a unique professional distinction which shall be conferred only on a living person with outstanding and extraordinary qualifications and experience for his or her overall contributions in the field of food science and technology. The nominee must be a Professional Member who has been a Member of IFT for at least 15-years. The Fellows Jury may waive the 15-year IFT membership stipulation for members who have spent all or a portion of their careers outside the United States and have demonstrated 15 years of service in food science organizations similar to IFT. The individual must currently be a Professional Member of IFT.

In addition, the nominee must have been in the active practice of the profession for at least 15 years and attained distinction as measured by performance over a period of at least 10 of these years. The judging will be based on the following criteria:

- Contributions to the profession of food science and technology in industry, academia, government, and/or related organizations. Contributions may include but are not limited to: Research achievements, as evidenced by publications, patents, and presentations. Industrial achievements, such as research management, innovative product and/or process development, inventions, and patents, and innovations in safety and quality systems.
- Honors, awards, and other evidence of recognition within the profession.
- Other evidence of leadership and achievements within the profession. For example: Organization of and/or participation in conferences or industrial,

academic, governmental, and/or international committees; training programs; internal or external advisory activities; and promoting participation in IFT activities.

- Service to IFT. This may include: National, Regional, Divisional, and other IFT-related activities. In the case of a member residing outside the United States, service to an IFT Allied Organization will be considered in lieu of or in addition to, service to IFT.
- References forms received for nominee.

Detailed instructions for completing the nomination form for IFT Fellow is contained in a separate document “Instructions for the Fellow Nomination Form” and can be found at the IFT website.

LIMITATION: The number of elected Fellows in any one year may not be more than 0.3% of the Professional Members of IFT.

SECTION III. THE AWARD JURIES

1. General

There shall be separate juries to determine the recipients of each of the Institute awards. The methods of appointment and rules of operation of the juries shall be as prescribed herein. The Office of the President may establish other juries as needed. The identity of all award jurors shall be kept confidential except among the Jury members themselves.

2. Chairs

Each jury shall have a chair appointed for one-year, except for the Marcel Loncin Research Prize, by the President-Elect prior to the end of the term as President-Elect, as follows:

- a. Nicholas Appert Award - the incoming Chair of the Chicago Section.
- b. Babcock-Hart Award - the most recent living Past President of the Institute.
- c. Stephen S. Chang - any member of the Institute, but preferably someone who has previously served on the jury (Even years only).
- d. William V. Cruess Award - the incoming Chair of the Northern California Section.
- e. Carl R. Fellers Award - the incoming President of Phi Tau Sigma.
- f. Food Technology Industrial Achievement Award - any Past President of the Institute.
- g. Industrial Scientist - any member of the Institute, but preferably someone who has previously served on the jury.
- h. Bor S. Luh International Award - any member of the Institute, but preferably someone who has previously served on the jury.
- i. Marcel Loncin Research Prize - appointed the year before the biannual prize is given (i.e., appointed in odd-numbered years). Any member of the Institute, but preferably someone who has previously served on the jury.
- j. Bernard L. Oser Food Ingredient Safety Award - the incoming Chair of the Toxicology & Safety Evaluation Division (Even years only).
- k. Samuel Cate Prescott Award - any member of the Institute, but preferably someone who has previously served on the jury.
- l. Research and Development Award – any member of the Institute, but preferably someone who has previously served on the jury.
- m. Myron Solberg Award – any member of the Institute, but preferably someone who has previously served on the jury (Odd years only).
- n. Elizabeth Fleming Stier Award - the incoming Chair of the New York Section (Odd years only).
- o. Calvert L. Willey Distinguished Service Award - any member of the Institute, but preferably someone who has previously served on the jury.
- p. Sensory and Consumer Sciences Achievement Award – the jury chair will be the outgoing chair of the division.
- q. Gilbert A. Leveille Award and Lectureship – In even years only, IFT selects the chair for the award.
- r. Fellow Award – An IFT Fellow.

3. Composition

In addition to the Jury Chair, each award jury, except the Marcel Loncin Research Prize and IFT Fellow, shall consist of anywhere from six to nine jurors, each with three-year terms, such that approximately one-third of the jury will be appointed each year by the Office of the President. Appointments shall be made with the

advice of the staff and should provide for continuing, wide diversity in both geographical location and field of professional interest on each jury. Other special considerations for some of the juries are as follows:

- a. William V. Cruess and Samuel Cate Prescott Awards - When possible at least three (or one third) of the jurors (one each year) should be selected from among the qualified previous recipients of the award.
- b. Carl R. Fellers - All members of the jury must be Professional Members of IFT. At least three (or one third) of the jurors (and not less than one appointed each year) shall be members of Phi Tau Sigma.
- c. Stephen S. Chang – (Even years only).
- d. Food Technology Industrial Achievement Award and IFT Industrial Scientist Award (Combined Jury) - Of the jurors, two-thirds shall be from industry; one-third from academic or non-profit organizations. No two jurors should be from the same organization or company, or from the same industry area.
- e. Bor S. Luh International Award - Should have at least one non-U.S. member on the jury.
- f. Marcel Loncin Research Prize - Shall consist of four jurors each with a six-year term. The jury shall be composed of at least two members from industry and a former recipient. A jury member may be reappointed for a second term.
- g. Bernard L. Oser Food Ingredient Safety Award - Of the jurors, one third shall be from the Toxicology & Safety Evaluation Division and one third members from FEMA's Expert Panel (Even years only).
- h. Myron Solberg Award and Elizabeth Fleming Stier Award (Combined Jury – Odd years only).
- i. Sensory and Consumer Sciences Achievement Award – Majority of members should be members of the sensory division, including academic and industry. The previous year's recipient should serve on the jury.
- j. Fellow - Shall consist of twelve jurors. The composition should be (50/50) six academic plus six non-academics. All members of the jury must be IFT Fellows with a broad understanding of the purpose of the award.
- k. Gilbert A. Leveille Award and Lectureship – In even years when IFT administers the award, IFT selects five members for the jury and needs to contact ASN to provide four jury members. In odd years when ASN administers the award, IFT selects only four members for the jury and provides the names to ASN to add to their five jury members.

4. Nominations

- a. A nomination form may be obtained from the Executive Vice President's office after September 1 annually. For Fellows, letter of support from Sections and/or Divisions are not allowed. For each Award, pages in excess of the number specified and other unsolicited material will not be sent to the jury.
- b. Jury chairs will determine which nominees are automatically to be resubmitted the following award year for consideration. Nominations can be resubmitted without updating for a maximum of two years-making a total of three years for a nomination without revisions.
- c. When two or more people nominate the same person for the same award, the nominators will be contacted and asked to combine their nominations and submit a single nomination to the jury. If there is not enough time to do this, the first nomination received will be sent to the jury for consideration.

5. Processing of Nominations
 - a. The deadline for submitting nominations to the Executive Vice President for all awards (except Fellows) is December 1. Fellow nomination deadline is February 1.
 - b. Immediately following the above deadlines the Executive Vice President will provide to the respective juries (1) an alphabetical list of the nominees, (2) copies of all nomination materials received, with the identity of the nominators deleted, and (3) a first ballot.
 - c. Should a person be nominated for an award and be serving on a jury responsible for that award, the Executive Vice President shall notify the Office of the President and applicable jury Chair. The Office of the President shall immediately appoint a temporary substitute juror for that jury. This provision obviously does not apply to the Fellow Award Jury.

6. Selection Procedures
 - a. The Chair has no vote, except to break a tie in the balloting procedure. For the Fellow Award, prior to balloting, by a meeting or conference call, the jury members (and IFT President) will discuss that distinguished individuals from all key segments of IFT should be adequately considered for election.
 - i. There will be a single ballot ranking the qualified Professional members nominated. Staff coordinators will determine qualifications of nominees/review nominations for the initial process and notify the Fellows Election Jury Chair prior to distribution of the single ballot. The scores will be tabulated by the jury chair. Those nominees receiving the lowest scores, up to the number allowed (if deemed qualified), will be elected IFT Fellows. In the event of a tie, the chair will cast the deciding vote.
 - b. For the Marcel Loncin Research Prize jury, a majority is (three or more) votes.
 - c. For all other awards:
 - i. Each juror will have the opportunity on the first ballot to vote that a particular nominee is unqualified. A majority (half plus one) of such votes will remove the nominee from further consideration.
 - ii. Each juror will also have the opportunity to vote that none of the nominees are worthy of consideration. A majority (half plus one) of such votes on the first ballot will terminate further consideration by the jury, and no award will be made that year.
 - iii. Each juror should rank 1st, 2nd, and 3rd choices for nominees on the ballot, and return the ballot to the jury chair.
 - iv. The jury chair will (upon receipt of all ballots), weigh each first choice as 3 points, each second choice as 2 points, and each third choice as 1 point, and calculate a total score for each nominee.
 - v. If there is a definite winner on the first ballot (a simple majority--half plus one-- of jurors give a single nominee their 1st-place vote), this nominee is the winner of the award, and there is no need for a second ballot.
 - vi. If there is no definite winner on the first ballot, a second ballot is required. The three nominees receiving the highest score on the first ballot will be included on the second ballot. If there is also a 2-way or 3-way tie for 3rd place on the first ballot, those names will also be included on the second ballot. Using the same 3, 2, 1 weighing procedure, the jury chair will declare as winner the nominee receiving the highest score on the second ballot. If there is a tie for 1st place on the second ballot, the jury chair will cast the deciding vote.

- e. Suggested timeline* for the above balloting procedures is as follows:

Achievement Awards

By Mid January: Materials distributed to Jury Members

By Beginning of February: First Ballot returned to Jury Chairman

Mid February: Second Ballot distributed to Jury Members if needed

Late February: Second Ballot returned to Jury Chairman

Fellows

Early February: Conference Call

Mid February: Materials distributed to Jury

Late February: Single Ballot voting completed

**Specific dates will vary slightly depending on the year and will appear in various communications to jury members.*

- f. Except for the Fellow Award, upon selection of an awardee, but not later than February 28, each award jury Chair shall send the name of the winner to the Executive Vice President (with confidential copies to jury members, if desired). The Fellow Award report shall consist of the list of all duly elected Fellows and is due by March 10th.

SECTION IV. SPECIAL NOTES

1. Gerhard J. Haas Award

The Gerhard J. Haas Award was approved by the Executive Committee June 14, 2002. As part of their estate planning Dr. and Mrs. Haas designated a portion of their estate to establish the award. Once established the award will be given annually.

SPONSOR: Gerhard J. Haas Endowment Fund

AWARD: \$3,000 and a plaque

PURPOSE: To honor an IFT member for creative research in microbial aspects of food safety.

ELIGIBILITY: The nominee must be actively doing research in microbial aspects of food safety and be 60 years of age or more before December 1 of the year in which the nomination is submitted. The creativity of the research will be a major criterion. Nomination Statement: Must not be more than four typed pages. Do not include a curriculum vitae or lists of publications, but cite relevant supporting material such as patents, news or magazine articles or publications as appropriate to show the significance of the nominee's current research activities in microbial food safety.

2. Marcus Karel Food Engineering Award

The Marcus Karel Food Engineering award was approved by the Board of Directors on December 6, 2007. Proposed starting date is the IFT Annual Meeting, Anaheim, CA, June 6-10, 2009 (contingent upon raising the appropriate funds).

SPONSOR: IFT Food Engineering Division and the Marcus Karel Endowment Fund

of the IFT Foundation

AWARD: \$3,000 and a Plaque

PURPOSE: To honor a member of the Institute of Food Technologists who has made significant contributions to the advancement of food engineering

ELIGIBILITY: The award applies to any discipline of food engineering. The nominee must be a professional member of IFT for at least 10 years prior to nomination. Contributions include application of fundamentals and principles of engineering to promote the development of new processing technology, to improve efficiency of food production, and to enhance quality and safety of food products.

SPECIAL REQUESTS: Nomination statement must not be more than four typed pages. Curriculum vitae or lists of publications and patents are not acceptable.

All members of the jury should be professional members of IFT or a member of the IFT Food Engineering division. The number of jurors should be consistent with the guidelines of the IFT awards program and represent a balance from industry, from academia, research institutions and non-profit organizations, and from the U.S. federal or state government entities related to food, nutrition and health. Jury chair should be selected from a member of the IFT food engineering division, preferably a former chair, or previous recipient of the award.