

MINUTES OF THE IFT EXTENSION DIVISION
EXECUTIVE COMMITTEE MEETING
Saturday, June 23, 2001
2:00 - 5:00 pm
New Orleans Hilton Riverside

Meeting Chair: Angela Fraser, NCSU
Secretary: Anna Hood, Mississippi State University

Participants:

Elizabeth Andress, University of Georgia; Fadi Aramouni, KSU; Karen Blakeslee, KSU; Les Bourquin, Michigan State University; Christine Bruhn, UC-Davis; John Bruhn, UC-Davis; Susan Conley, USDA; Angela Fraser, NCSU; David Green, NCSU; Linda Harris, UC-Davis; Judy Harrison, University of Georgia; Doris Hicks, University of Delaware; Anna Hood, Mississippi State University; Mark Kantor, University of Maryland; B. LaGrange, Iowa State University; Jimmy Lieu, USDA; April Mason, Purdue; Sandy McCurdy, University of Idaho; Karen Penner, KSU; Lori Pivarnik, University of Rhode Island; John Rushing, NCSU; Sue Snider, University of Delaware; Al Wagner, Texas A&M

PURPOSE OF EXECUTIVE COMMITTEE:

Angela Fraser reminded the division members that the purpose of the executive committee had the responsibility for all fiscal affairs, new programs, and policy decisions of the group.

REVIEW OF CRITERIA TO BE AN IFT DIVISION:

Angela Fraser reviewed the criteria to be an IFT division:

- The membership requirement is at least 50 members — the Division currently has 103 members from 39 states, four countries (Canada, Mexico, Peru, and Australia) and the District of Columbia.
- A division must sponsor at least one symposium — the Division co-sponsored a symposium with the Education Division, “Communicating Food Safety: To the Public, Students, and Food Handlers” and sponsored a technical poster session at the 2001 annual meeting.
- The division must publish two issues of the newsletter – the division published Winter 2000 and Spring 2001 newsletters.
- The division must be financially viable — over \$6,164 in the division account

ELECTION RESULTS presented by Chair-elect Fadi Aramouni.

Leslie D. Bourquin (Michigan State U.)	Chair-elect
Karen Blakelee (Kansas State U.)	Secretary
William B. Mikel (U of Kentucky)	Councilor
John A. Marcy (U of Arkansas)	Member-at-large
Anna Hood (Mississippi State U.)	Member-at-large
Juan Silva (Mississippi State U.)	Member-at-large

BUDGET

Fadi Aramouni reviewed the 2000-2001 budget and reported the division account balance was \$6,164.

COMMITTEE ON SECTIONS AND DIVISIONS

Faye Dong from the Committee on Sections and Divisions visited the division meeting and reported on the new online journal "Journal of Food Science Education."

COMMITTEE APPOINTMENTS FOR 2001-2002

Program – Les Bourquin, Chair; Fadi Aramouni, John Rushing, Angela Fraser, Sandy McCurdy

Nominating – Angela Fraser, Chair; Sue Snyder, Al Wagner

Membership – David Green, Willis Fedio, Lori Pivarnik

Division Rep. to Technical Presentations Sub committee - Karen Penner

RECRUITING NEW MEMBERS

- One goal for 2001-2002 is to have a representative from each state. The states that are *not* represented are: Arizona, Florida, Maine, Massachusetts, Montana, Nevada, New Hampshire, North Dakota, South Dakota, Vermont, and West Virginia.
- Division members are asked to assist the membership committee in recruiting individuals from these states as well as the other 39 states.

WEBSITE

- Karen Blakeslee, web master, gave an update on the Division's web site and solicited information from the members.
- The division will purchase software for Karen necessary to the upkeep of the Division web site.
- E-answers address has changed.

NEWSLETTER

- Elizabeth Andress, newsletter editor, discussed the recent newsletter and encouraged members to submit news articles and information on conferences, workshops, etc. that would be of interest to the membership.
- Deadline for contributing to the next newsletter is August 23, 2001.

DIVISION NAME CHANGE

- There was discussion to change the name of the division to Extension and Outreach.
- Angela Fraser will contact Pamela Pierson regarding the procedures to change the division name.

BY-LAWS

- The division by-laws must be updated by December 31, 2001.
- IFT has revised and provided the division with recommended changes.
- Angela Fraser will work on revising the by-laws and sharing with the division membership.

IFT NEWS

- It was reported from the Councilor's meeting that IFT will be increasing national dues by \$25.

SYMPOSIUM PROGRAM IDEAS FOR THE 2002 MEETING:

Public Policy

Tools to Evaluate Effective Programs

Biotechnology

Process Authority – Verification & Validation; Risk Assessment

Career Opportunities with Extension (possible co-chairing with Student Association)

Angela Fraser transferred the Division Chair to Fadi Aramouni. Fadi thanked the newly elected officers and committee volunteers for their eagerness to work this next year. There was no further business so the meeting was adjourned at 4:00.

Respectfully submitted,
Anna F. Hood, Secretary
IFT Extension Division