

Iowa Section of the Institute of Food Technologists

Executive Committee

May 14, 2002

Toledo, IA

Attending: Dave Raife, Tony Pometto, Cheryll Reitmeier, Linda Svendsen, Lester Wilson, Stanley Prawiradjaja, Rose Ann Shea, Tonya Armstrong, Amy Campbell-Larson

Rose Ann Shea called meeting to order at 2 pm. Introductions were made.

1. Amy reviewed the schedule for meetings in 2002-3. She was encouraged to attend the IFT Leadership Conference Aug. 16 in Chicago. Reitmeier moved to pay Amy's expenses to Leadership Conference. Wilson seconded; Motion passed.

Amy will request speakers from IFT.

2. Linda Svendsen will attend the Councilor at IFT instead of Tonya Armstrong or Joe Clark. Tonya will forward information to Linda. Linda/Rose Ann will send form for Councilor replacement.

3. Nominating Committee for 2002-3 will be Shea and Wilson. Shea will ask Seibert to serve on the committee.

4. Raife reported \$10,327.20 in the Treasury. \$5000 is in the Food Industry scholarship account. 200 members paid dues. Food Industry Night earned \$3400. Raife presented a budget proposal for 2002-3. Wilson moved to accept projected budget with appropriate changes for expenses; Pometto seconded the motion. The budget was approved.

5. There was discussion about the membership directory. It should be made available to members. Armstrong suggested that the directory be in a Word Document and mailed electronically upon request. Raife seconded the motion; motion passed. There will be no print directory. Members can also go to the IFT website for information for names

6. There was a discussion about the low student participation in meetings. Shea suggested the April meeting be in Ames to encourage more students to attend.

7. Dave Stevenson and Toshiba Traynham were nominated as graduate student representatives to the IFT Executive Committee to replace Stanley Prawiradjaja. Both nominations were accepted.

Mia Susanto will continue as the undergraduate representatives. Stanley requested financial support for the Product Development team to travel to IFT as winners of the NASA Food Technology Commercial Space Center competition. \$1150 was budgeted by Iowa-IFT for student activities. Wilson moved to give support to students for travel to IFT. Armstrong seconded. Motion passed.

8. Wilson reported that there were no ISU winners of IFT awards this year. Hockstetler will revise the Iowa-section IFT scholarship form to emphasize participation in IFT. Reitmeier will do a Student Participation list, and send by newsletter and e-mail to students. Items for participation include: Attend meetings, Be an officer/representative, participate in PD teams/College Bowl, help with hospitality at meetings, and/or assist with newsletter

9. Wilson reported about Midwest Food Processing Conference. Bob Olson, Bill LaGrange, and Lester Wilson are still on the Planning Committee. MFPC will be November 12-13 with the Chicago Supplies Night and Chicago-section is host. Iowa-section IFT is not responsible for program or finances; no funds from Iowa-section. Registration is \$249 before October 1, \$299 after. The student cost is \$60, reimbursed. MFPC will use an expanded e-mail list by IFT to announce meeting in Chicago. We will help promote the meeting and keep members informed. There is some concern about student participation.

10. **Programs for 2002-3 will be: September 19, November 21, February 20, and April 17.**

Suggestions for programs were: Maytag Blue Cheese, Old Creamery Theater, Amana, Rock Bottom Brewery in West Des Moines, Pepsi, Mrs. Clark's, HyVee, A-E Dairy ~ marketing, New Pioneer Coop in Coralville, and Heinz. Raife suggested a non-food activity, such as golfing at the September meeting. Wilson suggested we meet with the Aksarben section in Nebraska. Raife suggested a Suppliers Night with Nebraska and KC in future.

11. **Committees for 2002-3.** A list of committee chairs should be sent to IFT by July 31, 2002.

The committees are: Audit/Finance-Dave Raife, Scholarships/Awards-Janis Hockstetler and Dave Raife, Nominations-Rose Ann Shea and Lester Wilson, Student Affairs-Mia Susanto, Dave Stevenson, Toshiba Traynham, Hospitality-Chair will ask someone to do, Membership/Newsletter/Publicity-Reitmeier and Svendsen, Midwest Food Processing Conference-Lester Wilson, Program and Meeting Arrangements-Amy Larson.

12. **55th year Anniversary** The Iowa-section was chartered on June 6, 1948 so this is the 55th anniversary in 2002. IFT sent list of officers to Rose Ann. A committee is needed to plan the celebrations; Bob Olson, Tonya Armstrong, Bill LaGrange, Rose Ann Shea, and Jeannette Bohnenkamp were suggested. Rose Ann suggested door prizes. Tony Pometto suggested celebrating all year by an event at each meeting. The committee will try to locate photographs of past officers or meeting events. Reitmeier could do a news release. Raife suggested addition of \$1 to the cost of each meal to pay 55-year anniversary costs and student meals would be \$11. Stanley seconded. Motion passed.

13. Old Business

Raife sent thank-you for donations. Revision of Iowa-section By-Laws was postponed. The by-laws were approved by IFT. Iowa members will review and vote in Sept. Adjourned 4:00 pm. Respectfully submitted, Cheryl Reitmeier

RESERVATION AND CANCELLATION REFUND POLICY

6-12-01

Reservations for dinner meetings of the Iowa Section IFT are to be mailed or faxed to the person indicated on the reservation form by the date indicated on the reservation form. For prepaid reservations, please be sure to mail the check early enough so that it is received before the day of the meeting. All checks should be made payable to the **Iowa Section IFT**. Persons with dinner reservations that are not prepaid before the day of the meeting will be charged \$5 more at the door.

Students who are members of the Iowa Section IFT can make prepaid reservations at a cost of \$10 per meal. Students who have not preregistered and prepaid will pay \$15 at the door. The Iowa Section IFT subsidizes student dinners at each meeting to encourage involvement of student in IFT activities. Students can join the Iowa Section IFT for \$2. Students who are not Iowa Section IFT members and who do not have prepaid reservations must pay the same as the member rate at the door.

Reservation cancellations should be made as early as possible. Prepaid reservations that are cancelled by the late date indicated for meeting registration will be cheerfully refunded. If a cancellation is not made, another person from the same company or someone who is otherwise designated and *who does not have a reservation*, may use the reservation. We cannot refund for reservations that are cancelled after that date because we have already given a firm plate count to the restaurant and we will be charged for that number of meals whether or not they are eaten.

If you have special dietary concerns regarding the meal to be served at one of our meetings, please indicate this when you make your prepaid reservation. Please indicate your dietary restriction (vegetarian, etc.) with your name and telephone number so that you can be contacted about possible alternatives. All reservation for meals that indicate special concerns must be prepaid because we must make special arrangements for alternatives with the restaurant.