

Feeding Tomorrow Grant Process

The following outlines the process and timeline to request funding for programs in alignment to advance the mission of Feeding Tomorrow.

Overview of process:

- IFT component group (i.e.: division, section, member group) contacts Feeding Tomorrow Staff (Feedingtomorrow@ift.org) to share interest in submitting a grant. Feeding Tomorrow staff to share process requirements for proposal.
- IFT component group submits proposal to Feeding Tomorrow Staff (Feedingtomorrow@ift.org)
- Feeding Tomorrow Board of Trustees Leadership Team will review the proposal and notify the grant applicant of request outcome via email.

Timeline:

Proposals accepted: ongoing

Proposals are due: at least 90 days prior to proposed event

Full proposals are reviewed: Monthly by BOT Leadership Team

Requirements of Proposal

Applicants are encouraged to contact the Feeding Tomorrow at any point in the process to discuss their project.

Proposals must include the following and should be no more than 4 pages:

1. A cover letter written by a volunteer chair of the IFT division, section, or workgroup. The letter should include a brief introduction of the organization or group, the goals of their project, and why they believe this project is a fit with Feeding Tomorrow mission and strategic priorities.
2. Project overview:
 - a. Project title
 - b. Length of project
 - c. Estimated total project cost (Non-itemized)
 - d. Number and type of project participants (ie: students, age 15-18, underrepresented population)
 - e. Basic project description (2500 characters or about 1/4 page)
3. Project design:
 - a. Describe the basic design of the project, including supporting information about participants, measures, and primary outcomes to be evaluated. (7500 characters or about 1.5 pages)
4. Detailed project description
 - a. Goals and objectives (overall goals and measurable objectives)

- Statement of need and issue being addressed (why is this program important and how will it create the change needed)
 - Target population
 - Methodology (expected activities)
 - Expected impact and outcomes (long and short term)
 - Evaluation plan with measures for assessing project impact and outcomes
 - Involvement of other community organizations and description of their involvement
 - Start and End dates of project
 - Nature of project (one-time or ongoing)
 - Plan for acknowledging Feeding Tomorrow support
5. Project impact:
- a. Describe how results will benefit food science and technology profession and industry. (ie: how the profession will use the information). Describe how expected outcomes will support a safe, nutritious and sustainable food supply for everyone. (2500 characters or about 1/4 page)
6. Project budget – proposal can request up to \$500-5000
- Line item budget, including any in-kind support for the project
 - Line item sources of income to cover the anticipated expenses

Organization information

- Mission
- Brief description of current priorities, programs, activities, and/or accomplishments
- Populations served (demographics and numbers)
- Annual organizational budget
- Board roster with names and affiliations

Optional attachments

- Letters of support from organizations with key input or interest in the project
- Relevant news articles
- Organizational newsletters
- Any other data you wish to be considered

Basis for Funding Decision

The Feeding Tomorrow Board of Trustees ensures that the Foundation's portfolio of funded programs, services and initiatives are of high quality and represents the Foundation's mission to bring the best and brightest minds to the science of food and to help them improve the world. The Board of Trustees Leadership Team makes funding decisions based on the Foundation's current priorities, objectives and mission.

It is the expectation that all funded projects will be expected to submit a final report that outlines project impact and progress to be utilized for Feeding Tomorrow annual reporting and/or future grant funding opportunities.